

2) Treasuries Accounts

Form

The Additional Chief Secretary to Government Haryana
Finance Department

To

1. All Head of Departments in Haryana.
2. Registrar General, Punjab & Haryana High Court Chandigarh.
3. All the Commissioners Ambala, Hisar, Gurugram and Rohtak Division.
4. All the Deputy Commissioners and Sub Division Officer (Civil) in Haryana State.

Memo No. 28/14/2011-5B&C, dated 1st March, 2018

Subject: - Instructions regarding re-appropriation/diversion of fund request and submitting of bills in Treasury in month of March.

In continuation of the instructions issued vide No. 28/14/2011-5 dated 05 December, 2012, 16th January 2013, 10 January 2014, 24th March 2015, 09th February 2016, 22nd March 2016 and 22nd February 2017. The Government has decided to further improve upon the procedure as follows.

- (i) No bills will be accepted at Treasuries on the last working day of financial year i.e. 30-03-2018 for the current year, 2017-18, except as mentioned in point (iv) below and Treasuries will only dispose off the pending bills during the day. In exceptional case permission from the Finance Department (in Ways & Means Branch) will be required.
- (ii) No bills pertaining to TA, LTC, Arrears and Grant-in-Aid will be accepted after 22nd of March, 2018 by the Treasury Officers. Therefore, such bills need to be presented at the Treasury on or before the said date.
- (iii) No bills of Advances, other than Medical, TA and GPF, will be accepted after 10th March, 2018. Detailed contingency bills related to such Advances should be submitted in the Treasury within one month or by 28th March, 2018 whichever is earlier. Unutilized amount should be deposited back in the State Treasury in relevant Receipt head of the Department by the last working day of the financial year i.e. 30-03-2018.
- (iv) Bills of all types of Centrally Sponsored Schemes, Discretionary/Petty Grants and Scholarship bills, wages & salary will however, be accepted up to 30th March, 2018.
- (v) Electronic Payment System (EPS) pay orders will be generated by the Treasury up to 1.00 PM on the last working day of the financial year i.e. 30-03-2018 and should be collected by 2.30 PM by the concerned DDOs so that the same are presented at the Treasury Bank by 3.00 PM. For any delay in depositing EPS pay order with the bank, responsibility would lie on the DDO.

